

Lees Corner Elementary Volunteer Form

One form per family!

Volunteer Name _____ Phone (H) _____
Phone (W) or (C) _____
Student Names _____ Grade _____ Teacher _____
Student Names _____ Grade _____ Teacher _____
Student Names _____ Grade _____ Teacher _____

I would like to invite you to sign up as a volunteer at Lees Corner Elementary. If your experience is anything like mine, you will have a great time! You will meet other parents, have an opportunity to interact with the school staff, and have fun being around students. Lees Corner has a strong volunteer program – please keep it going strong!

Check out the position descriptions on the attached page to see all the great opportunities. Please indicate your areas of interest below and return this form to school as soon as possible. Thank you for helping Lees Corner be the very best! Should you have any questions, please feel free to contact me.
Nicole Brown (703) 817-0693 or scrappinnicole71@yahoo.com

Help with School Activities

- ___ Assist Art Teachers
- ___ Assist in the Cafeteria
- ___ Assist with PAIRS (K-2) reading program
- ___ Assist in Library
- ___ Assist in Health Clinic
- ___ "Bears Against Drugs" Program
- ___ Assist with Class Pictures

Help with PTA Committees

- ___ Bake for school activities
- ___ Computer Data Entry for school directory and newsletters
- ___ Volunteer Committee
- ___ Hospitality Committee
- ___ Family Fun Night Committee
- ___ Fun Fair Committee
- ___ Ways and Means Committee
- ___ Grounds Beautification Committee
- ___ Welcome Committee
- ___ Translate PTA Flyers
- ___ Book Fair
- ___ Assist with SURF Day
- ___ Cultural Arts
- ___ Reflections Art Contest
- ___ Assist with Thanksgiving Lunch
- ___ Teacher Appreciation Week classroom coverage
- ___ 6th Grade Luncheon
- ___ 6th Grade Basketball Game

**SEE BACK OF THIS PAGE FOR
MORE VOLUNTEER
OPPORTUNITIES!**

More Volunteer Opportunities

Room Representatives and Classroom Volunteers- Please look for sign-up sheets in your child's classroom during back-to-school night or contact your child's teacher if you're interested.

Giant, Safeway and Harris Teeter Bonus Cards- **Each year you must register your bonus cards online in order for our school to receive money for your purchases.* Please visit each stores website in order to register you bonus card numbers. This will allow our school to earn money every time you shop. Contact Michelle Gervasini (703) 435-7784 gervasinis@verizon.net or Liz Persell (703) 437-4468 lizpersell@msn.com if you have any questions.

Harris Teeter: Our school # is 6220

http://www.harristeeter.com/community/together_in_education/link_to_your_school.aspx

Giant: Our school # is 01905

https://www.giantfood.com/our_stores/bonus_bucks/designate_school.htm?execution=e3s1

Safeway: Our school # is 662351

<https://secure.escrip.com/jsp/supporter/registration/step1.jsp>

***Support from Businesses-** Do you own a business and are willing to donate products or services for our Silent Auction or other school function? Please let us know and we will be happy to advertise your business name at that function.

Lees Corner PTA is a non-profit organization, so your donation is tax deductible!

Name _____
Child's Name _____ Grade _____
Teacher _____
Business Name _____
Type of Business _____
Phone _____

***Corporate Matching Programs-** Do you work for an employer that has volunteer grants or matching gifts programs? Many companies will match dollar for dollar the money you donate to a non-profit. Other companies will grant money to non-profits for volunteer time you (or your spouse) give to that non-profit. Please let us know if you or your spouse are eligible for any of these programs through your employer. These funds will make it possible for Lees Corner PTA to help the school in many ways.

Name _____
Child's Name _____ Grade _____
Teacher _____
Employer _____
Type of Business _____
Phone _____

*If you have any questions on either of these two programs, please contact me.
Nicole Brown (703) 817-0693

Lees Corner Volunteer Position Descriptions

Parents please keep this sheet for your records.

Assist Art Teacher – Hang student art work throughout building (during school hours).

Assist in Cafeteria- Help students in cafeteria. Hours are Monday 10-12, Tuesday thru Friday 11:45-1:20. Additional help is needed the first week with younger children.

Assist with PAIRS- Assist readers (K-2) with one on one reading during school hours. (Minimum 2hr commitment required per month)

Assist in Library- Help with checking out and shelving books. (1-2 hrs weekly, biweekly or monthly)

Assist in Health Clinic- Tuesday thru Friday 11:45-1:00pm (training provided)

“Bears Against Drugs” Program- Help is needed with this program in October and March.

Assist with Class Pictures- Help during class picture days.

Bake for School Activities- Bake items at home for school functions, such as teacher, staff, bus driver and custodian appreciation days.

Computer Data Entry- Enter data at home for PTA school directory and newsletters.

Volunteer Committee- Help with coordinating volunteers for various PTA functions throughout the school year.

Hospitality Committee- Help with planning, setting up and cleaning up special events throughout the year, such as bus driver gifts and teacher appreciation luncheons.

Family Fun Night Committee- Assist in planning, set up and clean up of several family activities, such as Bingo Nights, Family Ice Cream Nights.

Fun Fair Committee- Help in many areas that need volunteers to make Fun Fair “GREAT” (planning starts in November, Fun Fair in March)

Ways and Means Committee- Assist with coordination of fundraising programs

Grounds Beautification Committee- Assist with weeding, mulching, watering and planting around the school grounds. (2-3 hours per month)

Welcome Committee- Assist with sponsoring activities to inform new and relocated families about Lees Corner. (ongoing, a few hours per year)

Translator- Help translating PTA flyers.

Book Fair- Assist with school book sales in December. Help students make purchases and restock shelves. (1-3 hour shifts, during school, evening)

Assist with SURF Day- Help with Sharing Unbelievable Reading Fun Program in December and June.

Cultural Arts- Coordinates six assemblies a year.

Reflections Art Contest- Assist with collecting and hanging artwork by Lees Corner contestants with ice cream social for all participants. (3-4 hours in November)

Assist with Thanksgiving Lunch- Assist Cafeteria staff in any way needed during the Thanksgiving lunch held one week before Thanksgiving. (1-2 hour shift, once per year)

Teacher Appreciation Lunch- Help provide coverage in your child’s classroom while teacher goes to lunch for 1 1/2 to 2 hours for one day during Teacher Appreciation Week. (May)

6th Grade Luncheon- Assist with planning, decorations, food and entertainment for PTA sponsored graduation luncheon for 6th Graders in spring. (Several hours planning during the year, assisting in June)

6th Grade Basketball Game- Assist with planning, ticket sales, and spirit items for game. (Late winter/early spring)